

List of Students Placed with Organisation details, Compensation & Link to Offer Letter during Academic Year 2020-2021

SR. No.	Name of the Student	Academic Year	Contact Details	Name of the employer with details	Pay Package at appointment (in INR per annum)	Link to Offer Letter
1.	Ashar Mayank	2020-21	7066439466	The Ritz Carlton, Pune	96,000	View
2.	Lonare Kshitij	2020-21	8411060909	BU Bhandari Auto PVT.LTD	1,88,000	View
3.	Ghadgine Kaushik	2020-21	7775989064	Lemon Tree	60,000	View
4.	Loni Shreyas	2020-21	8975123188	Swastiga Hospitality	1,44,000	View
5.	Mali Santosh	2020-21	9921411803	Square Yards (Real Estate)	2,44,000	View
6.	Patil Ajinkya	2020-21	7057530534	Vivanta, Pune	96,000	View
7.	Relekar Prutha	2020-21	7588281046	Planet Fluid Academy	1,50,000	View
8.	Shinde Samruddhi	2020-21	9404088127	Bakelite Food Processing Pvt. Ltd.	2,20,680	View
9.	Wakhare Shraddha	2020-21	8055339226	Bake House Bistro	1,44,000	View
10.	Makasare Shefali	2020-21	7030795918	COMO Metropolitan London	£26,000	View
11.	Shende Yash	2020-21	8806737343	Beach Rotana, Abu Dhabi	AED 1200	View
12.	Shindekar Pratiksha	2020-21	9158587484	Assimilate Technologies	1,20,000	View
13.	Chaudhari Roopak	2020-21	7276340024	The Ritz Carlton	1,56,000	View
14.	Khataavkar Rachana	2020-21	9552843707	AJMVP	2,76,000	View
15.	Lokhande Karan	2020-21	8796562595	The Ritz Carlton, Pune	1,56,000	View
16.	Risbud Reva	2020-21	7499195162	Wit and Chai Media	5,25,000	View

List of Students progressed for Higher Education with Programme details & Link to Admission Letter / ID Card / Degree Certificate during Academic Year 2020-2021

SR. No.	Name of the Student	Academic Year	Programme Graduated From	Name of the Programme Admitted to	Name of the Institution Joined	Link
1.	Aldar Aditya	2020-21	BHMCT	Diploma in Accounting Program	UBC, Sauder School of Business	View



THE RITZ-CARLTON

October 09, 2021

Letter of Confirmation

Dear Mayank,

Greetings from the Ritz-Carlton Pune!

We are pleased to confirm your Internship Training Program in the Food & Beverage Department with The Ritz-Carlton Pune.

Your training will commence from **18th October 2021** and will last for a duration of 6 months. During the training you will be posted in Food & Beverage Department and will report to the Director of Food & Beverage.


Details of stipend, benefits and allowances and are mentioned in Annexure-I.

The list of documents mentioned in Annexure-1 has to be presented on the day of joining, failing which you may not be permitted to commence the training.

Once again, Welcome to The Ritz-Carlton, Pune. We endeavour that your learning experience will be enjoyable and rewarding. Feel free to contact the undersigned for any queries.

Please send a word of confirmation of acceptance of the terms of the offer.

For, The Ritz-Carlton Pune


Karan Narang
Human Resources Manager



Appointment Letter

Ref No : INDA/2021/175

Date: 26 Jul 2021

Mr Kshitij Ramakant Lonare

Flat no 305 Matoshri heights b Wing in front of Venkatesh Bilva Dhayari Pune

Ref: Our Technical Interview held on 22 Jul 2021

Dear Kshitij,

We refer to our discussions and offer letter dated 26 Jul 2021, we have pleasure in offering you an appointment as Sales Consultant, in our Sales and Marketing Department, Shivajinagar location, with effect from 26 Jul 2021. The terms and conditions, as applicable as on date are presented below. Further, the terms and conditions are subject to such rules as are in force and amended from time to time:

1. It is your contractual obligation with the company:

- To diligently, faithfully and to the best of your skill and ability, serve the Company and perform all the duties, entrusted to you from time to time.
- To devote and comply with all orders and directions given to you by the Company and faithfully observe all the Rules, Regulations and arrangements of the Company for the time being in force.
- To devote and give the whole of your time exclusively to your duties with Company and while serving the Company, shall not engage without prior consent in writing of the Company directly or indirectly, with or without remuneration in any trade, business, occupation, employment, service or calling nor shall you undertake any activity which is contrary to or inconsistent with your obligations under this appointment letter. Not directly or indirectly take up any employment or provide any service or carry on any business either in partnership with others or on your own account with any organization, firm or Company, or individual engaged in business similar to or in any way competitive with the employment or business of the company.



2. Not at any time either during the continuance of the appointment or at any time thereafter except by the prior direction in writing of the company, divulge or disclose either directly or indirectly, to any person, firm or body corporate any knowledge or information which you may acquire during the course of or incidental to your employment concerning the affairs or the property of the company or any activity, business or transaction in which the company may be or may have been concerned or interested whether directly or indirectly.

3. The details of entitlement of your salary as discussed with you while making the offer are mentioned in a separate annexure to this appointment letter.

4. Normally, your probation period is for 6 months. It continues, unless and until, you are specifically confirmed in writing. Your confirmation in the appointment / employment depends solely on your satisfactory performance during this period. The company reserves the right to extend your probation period or terminate your services, as it may deem fit, anytime, during or on completion of the probation period.

5. You are required to contribute to Employees Provident Fund, as per the rules.

6. You will be part of a Performance Management Scheme vide which you shall be entitled to a Performance Linked Pay, as per the rules.

7. You will be expected to travel on Company's work as and when required. When such travel is undertaken, you will be reimbursed expenses incurred in accordance with Rules applicable

8. You are eligible for leave as per the rules of the Company.

9. Any revisions in the aforesaid terms that may be introduced by the Company while you are on probation are made applicable to you, only after your confirmation in the employment.

10. For the purpose of terminating this employment after confirmation either party is required to give notice of 1 Month(s) in writing or salary in lieu thereof to the other party. During the probationary period, however, 15 days notice or salary in lieu thereof in writing is adequate. 'Notice Pay' for the purpose of this clause will include all components of your monthly Cost to Company except P.F., Gratuity, and Bonus.

11. In the event of separation, you are required to hand over charge to such a person nominated for this purpose by the Company and shall deliver all such articles and effects of the Company as may be in your possession, including notes, note-books and all correspondence addressed to you by the Company, or received by you, for and on behalf of the Company.



12. Upon separation from the employment with this Company for any reason whatsoever, you shall not accept employment or association with any organization engaged in the manufacturing, sale or service and repair of the same product and services or similar to those of this Company for a period of three years from the date of separation.

13. All matters and disputes between the Company and you relating to your employment or arising there from shall be subject to the jurisdiction to the Courts of Pune.

14. Your super-annuation from the services of the Company will be on attaining the age of years.

15. Although your initial posting will be at our Shivajinagar location, please note that your services can be transferred to anywhere in India and abroad any of the Company's other establishments either existing or those established in the future.

16. You will be reporting to .

Please initial each page of the copy of this letter and return the signed copy to us as a token of your acceptance of the terms and conditions.

We welcome you, and look forward to a mutually beneficial association.

Yours sincerely,

For B U Bhandari Auto Pvt. Ltd.



Shailesh Jaikumar Bhandari
Jt. Managing Director

Date _____

Signature of Employee:





Mr. Kaushik Ghadgine,
Kothrud, Pune

Subject: Job Training In Front Office Department with Lemon Tree Premier
Pune

Dear Mr. Kaushik,

We are pleased to inform you that, you have been selected to undergo the Job Training for 4 Months starting from 1st March 2022 with Lemon Tree Premier Pune.


During your training, you will be eligible for a stipend of Rs. 5000/- (Five Thousand Five Rupees) per month on a pro-rata thereof.

Please report to the Human Resources Office latest by 10 am on 1st March 2022

You are requested to be attired in your Institute's uniform with black leather shoes.

Happy Learning,

With best regards,
For LTPPN1


Priyanka Lawate
Deputy HR Manager



Lemon Tree Premier, City Center, Pune
15 & 15A, City Center, 40 Connaught Road, Pune 411001 | T: +91 20 6768 4343 | E: hr.pnn@lemontreehotels.com
(A unit of Lemon Tree Hotels Private Limited) | Ctn: 15510101000011000000

Regd. Office: Asset No. 6, Aerocity Hospitality District, New Delhi 110037
T: +91 11 4605 0101 | Fax: 011 4605 0110

Central Reservations: +91 9911 701 701 | lemontreehotels.com

SWASTIGA HOSPITALITY

Mangaldeep Preet Pride, Shop No.1, Near Saibaba Mandir, Pimple Saudagar, Pune-411027.

Contact -9890040008

To,
Mr. Shreyas Shridhar Loni,
Pune.

20 August, 2021

Letter Of Offer

Dear Shreyas,

This has reference to your previous round of interview with us on 19th Aug 2021. The management is pleased to offer you the profile of Chef Commi 3. Your annual Gross salary will be Rs. 1,26,000/- (Rupees One Lakh, Twenty Six Thousand Only) and is subject to all statutory deductions such as PT deduction as applicable. Perks include free and subsidized meals as per company policy. You are required to join the company on **23/08/21 at 11:30 A.M.** You will be on a six months probation period and will report to the Outlet Incharge.

Upon joining, you are required to submit to the HC department three recent passport size photographs, photocopies of all educational certificates, proof of age and identity, IT Declaration/ Form 16 from last employer (if applicable), last employer's salary/experience certificate and relieving / NOC letter of the last employer. Your appointment is subject to submission of all of these documents applicable, joining on the specified date and adherence to the terms & conditions of employment as mentioned in your appointment letter.

You are expected not to engage in any work whatsoever elsewhere apart from work at Malaka Street or group companies, honorary or otherwise, without written consent of the management during your employment at Malaka Street. You shall not at any time directly or indirectly divulge any information pertaining to your work, department, company, it's vendors, management of any nature to any outside unconcerned or unauthorized person in any manner.

During probation, the company may terminate your services on an immediate basis without any notice or salary in lieu due to your unsatisfactory performance, misconduct or non-adherence to policies, terms of your employment. However, you are required to serve one month's notice without leaves in between or give one month's salary in lieu of notice to end your services in the company at any point of time. You will be considered for confirmation and entitlement of all benefits like paid leaves (no encashment) only upon successful completion of your probation period.

Please return a signed copy of this letter as a token of your acceptance of the offer, confirming your joining latest by 22nd Aug 2021 after which the offer will be treated as cancelled. We hope that you will add value to the organization and look forward to having a long symbiotic relationship with you.

Regards,



Shweta Singh
Manager HC

Letter Received.



Shreyas Loni.

Office Address- Siddhivinayak Ginger Co-Op Hous Society, Building A2/A, Flat No.502, Pimple Saudagar, Pune-411027.



Offer Letter for Santosh Mall

5 messages

Square Yards <offers@squareyards.com>

Tue, 27 Jul 2021 at 8:37 pm

Reply to: offers@squareyards.com

To: mallisantosh884@gmail.com

Cc: utkarsh.jain@squareyards.co.in, namrata.deshmukh@squareyards.co.in, jay.padval@squareyards.co.in,

suhas.paithankar@squareyards.co.in

Dear Santosh Mall,

Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position of **Business Development Executive** in our Company. Your beginning annual remuneration will be **INR 250,000/-** (Enclosed: CTC break-up).

In addition you will be eligible to participate in;

- **Variable Incentive Structure** based on the revenue generated by you. (Or your team including yourself on per month basis)
- **Reimbursements** for the expenses incurred like telephone etc. in the performance of official duties subject to the policies framed by the company These may be contingent on performance threshold as defined from time to time.
- **Conveyance** is part of the CTC and there shall not be separate reimbursement of conveyance expense.

Your joining location will be

Pune

Reporting Date & Time;

03-Aug-2021, 9:30 AM

Venue Detail:

Office no. 601 & 602, 6th Floor, S. no. 108/7, Bhamburda - Shivajinagar, Pune, Maharashtra - 411007

Contact Person:

Namrata Deshmukh

This offer and your employment are conditional upon the Company receiving satisfactory background check results. Please note if the Company is not satisfied with background verification report, the Company reserves the right to withdraw or delay this offer of employment. So Kindly provide 2 references for background verification.

Mandatory Documents to be emailed before or produced on the day of Joining: (1 set of Photocopies as well as Originals)

1. Highest Education Certificate and Mark sheets (10th, 12th, Graduation, PG)
2. Photo Id Proof - Passport / Driving License / Voter's ID
3. PAN card
4. Aadhar Card
5. 4 Passport size Photographs (In White Background)
6. Cancelled Cheque
7. CV (Resume)
8. Resignation Acceptance from your previous organization
9. EPF Number or UAN No.
10. Bank Statement

Should you need any clarification prior to joining, please feel free to get in touch with Namrata Deshmukh, Tel: 9421033408 Email: namrata.deshmukh@squareyards.co.in

We look forward to a mutually rewarding partnership.





Aayush Printsolution <aps15916@gmail.com>

Fwd: Confirmation of OJT

1 message

Ajinkya Patil <ajinkypatil5355@gmail.com>
 To: aps15916@gmail.com

Mon, Nov 8, 2021 at 10:06 AM

Forwarded message

From: Varsha Kapur <varsha.kapur@tajhotels.com>
 Date: Mon, Oct 18, 2021, 1:34 PM
 Subject: Confirmation of OJT
 To: ajinkypatil5355@gmail.com <ajinkypatil5355@gmail.com>

Dear Ajinkya,

Congratulations!

You have been chosen to undergo On Job Training from 21st October 2021 at Vivanta Pune Hinjawadi.

As per your specifications during the interview, you will be training in our Food & Beverage Production department. You are welcome to take the opportunity of understanding & learning hotel operations at one of the finest luxury hotels in Pune.

Please note the following details as Part of the Training Program – Winter Batch:

- You will be entitled to meals at the staff cafeteria while on duty for which there will be no deductions.
- You are required to make your own arrangements for accommodation.

Grooming Standards Applicable**Men**

#	Area	Standards
1	Hairstyle for Gentle Men	Well maintained Regularly trimmed Free from dandruff Not to fall on the forehead Above the collar from back Sideburns not longer than middle of the ear Hair color not to be used
2	Moustache	Neatly trimmed Not to touch the upper lips



1, 10:08 AM

Gmail - Fwd: Confirmation of OJT

2. 2 passport size photographs
3. POLICE CLEARANCE LETTER – This is mandatory for the joining on Day 1
4. Medical Fitness Certificate (including Antigen Test conducted one day before the Joining Date, blood test, stool test, urine test and hepatitis B vaccination)

On Day 1 you are requested to report to the Learning & Development department of the hotel strictly attired in the College Uniform.

The staff entrance alone is to be used to enter and exit the hotel premise.

The facility for training provided to you is solely done at your request, risk and consequence. The company will not be liable for compensation, damages etc. whatsoever in case you meet with an accident while undergoing training.

Golden Rules:

1. Report 5 minutes before the duty time to your respective Manager.
2. Absenteeism will not be entertained.
3. In case of any emergency, you have to inform your respective Supervisor.
4. In-disciplined behaviour will not be tolerated.
5. Harassment of any form will not be tolerated.
6. At all point of time, trainee should be well groomed.
7. At all point of time, trainee have to comply with all the rules of Vivanta Pune Hinjawadi.
8. The company will not be responsible for any compensation on account of death or injury resulting in partial or total disablement which is directly attributable to your negligence, disobedience, working under the influence of alcohol or drugs or not following the safety instructions.
9. Students will be required to adhere to Tata Code of Conduct.
10. Students shall perform such duties and observe and confirm to such directions and instructions as may be assigned or communicated to them by the company or by such officers who are placed in Authority over them.
11. At all times students shall be governed by the rules and regulations of the company as in force from time to time. They shall also carry out and abide by any instructions, house rules and office orders issued by the management from time to time

Regards,

Varsha Kapur

Assistant Manager Learning & Development and EA to General Manager

T +91 20 66584040/M +91 7767016664

varsha.kapur@tajhotels.com

cid:image002.png@01D736BC.0105D530



Confidential

Hello Prutha Ganesh Relekar,

Further to your application for employment with us, and the subsequent selection process, we are pleased to offer you a position with Planetfluid Bartending OPC Pvt Ltd (Company), as per following details:

Designation	Trainer
Joining on	6/25/2021
Offered Monthly Gross Salary	₹12,500
Employee ID Allotted	PF111

Offered Monthly Gross Salary shall be subject to standard deductions (e.g. PF, ESIC, PT, TDS etc.) as applicable to you as per Govt. laws and may change as per prevailing laws and regulatory compliance from Government. Company shall contribute to PF/ESIC/Gratuity/etc. funds for your employment as mandated by the Government and may change from time to time.

Terms and Conditions of this offer for employment

Probationary Period

In the first instance you will be on probation for a period of 3 months from the date of your joining.

Work Location

On the date of joining, you will be posted at Company's office at Koregaon Park Annexe, Pune (Mah). However, your services are liable to be transferred to any other branch offices of the Company anywhere in Pune (Mah) or in India or abroad subject to Company policies and Company's business requirements from time to time.

Code of Conduct

You will be governed by the rules and regulations applicable to the employees of the Company, including revisions in such rules as may be affected from time to time. During the continuance of your engagement with us, you shall not be associated, concerned, or interested directly or indirectly in any other occupation, business or employment whatsoever, but shall devote your whole time, attention and abilities exclusively to the performance of your duties and shall faithfully serve the Company and use your best endeavour to promote the interest and business thereof.



PRUTHA RELEKAR

BACHELOR OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



PERSONAL INFORMATION

Nirmal Park A wing, Dhanuwardi Pune Satara Road Pune
41
W prutha.relekar@gmail.com
7588281044

ADDITIONAL INFORMATION

Gender: Female
Date of Birth: 23/06/1999
Marital Status: Unmarried
Nationality: Indian
Languages known: English, Hindi and Marathi
Computer Knowledge: MS Word, Excel and Power Point

OBJECTIVE

TO WORK WITH RENOWNED BRAND AND
ACQUIRE BEST OF KNOWLEDGE,
TO ENHANCE MY SKILLS AND MAKE MYSELF
RESOURCEFUL FOR BRIGHT FUTURE.

QUALIFICATION

Appearing for the fourth year BHMCT in July,
2021 from Maharashtra State Institute of
Hotel Management and Catering Technology,
Pune

TRAINING AND EXPERIENCE

2019 May- October
Taj, Blue Diamond, Pune
Industrial Training

2020 August
Planetfild Pune
Bartending Course
I have also been a part of their sales team

Worked with Indian Wedding Bartender (IWB) as a bartender and
with few caterers as a service Steward

25th June 2021- Current date
Trainer at Planetfild Bartending CPC Pvt Ltd
- Taking lectures
- Administration process and counselling of students

EDUCATION

Maharashtra State Institute of Hotel Management and Catering
Technology

BH-MCT, 2017-2021

2020-2021 First Year BHM
2019-2020 Third Year - PGD
2018-2019 Second Year - PGD
2017-2018 First Year BHM

Symbiosis College of Arts and Commerce

Higher Secondary School Certificate in Commerce, 2015-2017

Secured First Class with 75%

Home McHenry Memorial Higher Secondary School

Secondary School Certificate, 2003-2015

Secured First Class with 80%

EXTRA CURRICULAR ACTIVITIES

Cooking
Playing Guitar
Creating Innovative Cocktails
Reading

DECLARATION

I hereby declare that the above written particulars are true to the best of
my knowledge and belief.



Bake-lite

BAKELITE FOOD PROCESSING PVT. LTD.

Manufacturers of Pure Veg Premium Bakery Products

shoponline.malpanifoods.com

Date: 18/03/2023

Ref No: - HR/OFFER/2023

To,

Ms. Samruddhi Sushil Shinde,
Maharashtra -Pune

Subject: - Offer Letter

Dear Samruddhi,

Please refer to your application and the subsequent interview you had with us, we have pleasure in offering you an appointment for the Position of "Management Trainee- Marketing" at the 2,20,680/- CTC Per Annum (Two Lakh Twenty Thousand Six Hundred Eighty Only) as discussed and agreed.

The detailed terms & conditions governing your appointment will be given in the appointment letter, which will be released on your joining the company.

You are advised to join us on or before 7th March 2023 along with the following documents.

1. Proof of age (10th class certificate document)
2. Academic Certificates (All)
3. 4 Photographs (Passport size)
4. Relieving Letter from the previous employer/s (If it is not your first employment)
5. Experience Certificate/s (If it is not your first employment)
6. Proof of Salary (Last Six Months' Salary slip/Certificate of salary last drawn with break-up along with Form-16 to validate the last salary drawn.)
7. Appointment Letter of previous company
8. 2 Professional reference from previous employer and current employer

Please note that all information submitted by you shall be correct. Any incorrect information furnished by you may lead to cancellation of the offer and the subsequent release of the appointment letter. You are requested to submit your resignation acceptance copy in your current company on or before 6th March 2023.

You are also requested to sign the duplicate copy of this letter as a token of acceptance and return to us for record and reference.

Welcome to our organization.

With best wishes,


Mahesh Godani
HR Manager

Corporate Office : MALPANI CAPITAL, 16-B, Parvati Industrial Estate, Opp. Adinath Society, Pune - Satara Road,
Pune - 411 009. Tel: 020 - 24213686 | E-mail: sales@malpanifoods.com





Bake House Bistro

Katkar Phadke Foods LLP

12, Shailesh Society, Karve Nagar, Pune 411052

GSTIN: 27AAVFK8534E1ZU Contact no: +91 9579400771 Email Id: bhb pune@gmail.com

Letter of Appointment

Date: 24 Oct 2021

Dear Shraddha Wakhare,

Appointed as pastry chef

We refer to your recent interview for the above position and are pleased to inform that we are offering you the position with our company effective from (Date) under the following terms and conditions:

Salary: ₹ 8,500 per month

Probationary Period: Two months

Notice Period Clause: One month

Mr. Deodatta Phadke

Mob no: +91 9881099793

Mr. Akhil Katkar

Mob no: +91 9881099793



2020-21 BHM
2017-57

Private and Confidential
Shefali Makasane
By Email - shefalima@comohotels.com

April 22nd 2022

Dear Shefali,

It gives me great pleasure to offer you the position of Commis Chef at COMO Metropolitan London commencing on May 16th 2022.

You will be paid a salary of GBP £26,000 (Twenty-Six Thousand Pounds) gross per annum, and all offers of employment are subject to receiving satisfactory written references and proof that you have the right to work in the United Kingdom in accordance with current legislation.

You will be paid by direct credit transfer monthly in arrears, and you should therefore bring your Bank/Building Society details with you on your first day. Please also bring proof of your right to work status; this might be your Passport, European Union National Identity Card and/or Home Office documents such as a Biometric Residence Permit or a share code confirming that you have either pre-settled or settled status. You will also need your National Insurance number and P45.

I would be grateful if you would confirm your acceptance of this offer of employment, by signing and returning the enclosed copy. Please could you also read, sign and return one copy of your Statement of Terms and Conditions of Employment. If you are returning your contract by post, please ensure that the envelope is addressed for the attention of the People and Culture department. Your Department Head will detail the basis of your employment with the hotel, including your hours of work and rota.

In the meantime, we welcome you to COMO Hotels and Resorts and we wish you a successful period of employment with us.

Yours sincerely,

Sarah Gouges
Cluster Director of People and Culture

Signed

Date 26/04/2022

10 OLD PARK LANE LONDON W1K 5LS UNITED KINGDOM

Tel: +44 (0) 20 7492 1000 Fax: +44 (0) 20 7492 1001 E: info@comohotels.com W: comohotels.com metropolitanlondon.com
We are an equal opportunity employer. All our employees are encouraged to report any discrimination or harassment to the HR Department.

COMO HOTELS AND RESORTS

BALE | BANGKOK | BHUTAN | LONDON | MALDIVES | MIAMI BEACH | PERTH AU | PHUKET | THAI AND GREEK ISLANDS
comohotels.com



Yash Shende



Employment Offer – Unlimited Period (Expat)

03rd November 2021

Mr. Yash Shende
India

Dear Yash,

On behalf of the Owners of Beach Rotana (HH Sheikh Suroor Bin Mohd Al Nahyan Private Office), Rotana Hotel Management Corporation PJSC ("Rotana"), and in our capacity as managers of the Property, is pleased to offer you employment with Beach Rotana Abu Dhabi according to the following terms and conditions. You will receive the financial entitlements outlined in this Employment Offer from the Property, in accordance with the Policies of Rotana as per the Property Management Agreement signed with the Owners of the Property.

This appointment is conditional upon obtaining all approvals, authorizations, medical examination and visa permits as applicable to you in line with the UAE Labour Law.

Position

Your designated position will be **Commis 111**. Your roles and responsibilities will be outlined in the attached job description, which could be amended by the Corporate Office or the property as required.

Reporting to

In your position, you will be reporting to the **Chef De Partie**.

Grade

Your position will be **Grade 10** according to Rotana Grading System.

Hiring Status

You will be hired on a **single status**.

Colleagues hired on single status, are not eligible to sponsor their family without Property's written approval.

Salary

You will receive from the Property a basic salary of **AED 1,200 (One Thousand Two Hundred only)** per month, payable in UAE Dirhams.





Date: September 15, 2021

Ref. No: AT/HR/ SE-Offer Letter/111
Date: September 15, 2021
Pratiksha Shindekar
Pune

Dear Pratiksha,

Please refer to your interview conducted at Assimilate Technologies Pvt., Ltd. and the discussions held thereafter.

We are pleased to appoint you as Trainee HR w.e.f September 15, 2021 on following

Terms and Conditions:

1. Enumeration:

Your total cost to company will be Rs.1,20,000/- LPA. (Rupees one Lakh Twenty Thousand Per Annum only). Tax and Standard deduction will be deducted as applicable.

2. Duties and Responsibilities:

- Consistently recruiting excellent staff and Job Posting.
- Maintaining a smooth onboarding process.
- Training, counselling and coaching our staff.
- Resolving conflicts through positive and professional mediation.
- Carrying out necessary administrative duties.
- Conducting performance and wage reviews.
- Developing clear policies and ensuring policy awareness.
- Creating clear and concise reports.
- Giving helpful and engaging presentations.
- Maintaining and reporting on workplace health and safety compliance.
- Handling workplace investigations, disciplinary and termination procedures.
- Maintaining employee and workplace privacy.

3. Probation Period:

You will be on a probation period for a period of 3 months. You will require being proficient and getting yourself well versed within that period and perform well in your project. After 3 months based on your performance Assimilate Technologies will confirm your services.

<https://www.assimilatetechnologies.com/>

info@assimilatetechnologies.com

CIN: U72200PN2018PTC176150

Reg.No. MAH18B25/MPW
Dt. 11/04/2019

+91 70205 95590



4. Leave Privilege:

During probation period you would not be entitled for any leaves during the probation period. Leaves availed on account of any reasons will be considered as leave without pay. You would be eligible for 12 paid leaves and 7 casual leaves only after date of confirmation.

5. Exclusiveness:

You shall be in the exclusive employment of the company and you shall not engage yourself, alone or in association with any other person in any work or business.

6. Confidentiality of Information:

All accounting details, company documents, files, products, ideas and consultancy, project and business related information, design, codes, features, technical parameters etc. either in the form of software, hardware or in any other form; are the property of Assimilate Technologies or its Client which has the intellectual property rights over this information. Further, you shall not at any time disclose such information, trade secrets, and security arrangements to anyone in any manner. If at any time it is found that you failed to comply with this clause, your services will be terminated forthwith without any prior notice, in addition to the penal action as per laws of the country. You will be governed by the rules and regulations and policies contained in the Company Handbook as amended from time to time. You are advised to familiarize yourself with its contents in your own interest. Ignorance of rules and regulations will not be taken as an excuse for non-compliance.

7. Termination of Service:

Employment with Assimilate Technologies is purely based on consent between both Assimilate Technologies and you. Assimilate Technologies reserves the right to terminate your services at any point of time in case of non-conformance to our policies/ processes or non-performance. However, employee can terminate the service by giving one month notice period in written.

8. Choice of Platforms and Projects:

As a policy each technical staff is expected to work on or be familiar with at least two technologies. As far as possible and circumstances permitting, you will be assigned to platforms of your choice. However, it is not a right of the employee to demand work on any technology in mid of training period or in mid of an assigned project.

9. Project Commitment Policy:

Assimilate Technologies will expect you to complete the project you are assigned to. As per the Company's policies and procedures if you decide to leave in the middle of the project by giving appropriate notice as outlined in Clause 6, you may be liable for any financial loss on the project.

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CIN: U72200PN2018PTC176150

+91 70205 95590





incurred by the company due to your departure. If you are sent abroad for training or any project related work, you shall not resign for a minimum period of One year after the completion of the project. In the event of resignation, you will have to reimburse all the expenses including to and fro Airfare and living expenses to Assimilate Technologies.

10. Copyright Material:

Trademarks: The names of all services or products referred on the established sites are either registered service marks or trademarks which are licensed under a governing body and are the legal property of the owner. You should not use these in any development work. Printing of a single copy solely for personal or non-commercial use, alteration of any downloaded or reprinted material without permission of such copyright material is highly prohibited, unless prior written consent is obtained from the concerned owner/company.

11. Copying of Code:

You are strictly forbidden to copy any code in parts or in whole or thereafter make trivial or mechanical changes and submit the transformed version in the company's name to our customers. You are strictly prohibited to copy and use any code from websites, articles, books, or prior employment without an explicit written consent of Assimilate Technologies Management and its legal counsel.

12. Work product:

All recommendations, findings, reports, designs, drawings, diagrams, specifications, writings of any nature, photographs, audio and audio visual works, computer programs, inventions, discoveries and improvements developed, written, made, conceived or reduced to practice in the course of or arising out of the Services performed for Assimilate Technologies under this Agreement (collectively, "Work Product") shall be owned by Assimilate Technologies / its Customers.

13. E-Mail Policy:

You will be given company's official e-mail address for the purpose of communication with the staffs for official purpose as well for dealing with the Client. You are forbidden to send Client code, project and business related information outside the office premises. Auto forwarding of e-mails from Assimilate Technologies accounts to outside e-mail addresses is strictly prohibited.

14. Passport:

It is the responsibility of the employee to be in possession of a valid passport, which is current for travel to the US and to Europe. Whenever required the Company will process visa papers and also pay the fees. However, it is not within the power or authority of Assimilate Technologies that a visa will be granted by the country of destination. In case you don't have a passport please get one as soon as possible. You will not leave the company for a period of one year from the time of processing B1

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or H1B Visa, if you want to leave before completion of one year from processing B1 or H1B then you have to pay the entire processing fees and administrative cost paid by the company for your B1 & H1B Visa.

15. Library / Facilities:

There is a good technical and general library on the premises. In addition, we also have 24X7 internet connectivity. Employees are encouraged to avail of these facilities, which is for their bona fide official use. Unfair wear or tear of books / manuals or any misuse of the Internet / E-Mail or other facilities / telephone / fax etc. may result in damages being recovered from you.

17. Pan Card:

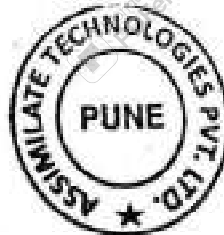
You are advised to apply for a permanent PAN to the IT authorities in case you are tax liable and you don't have a PAN.

18. Breach of Terms

In case it is found that you have violated any of the above terms; Assimilate Technologies is entitled to take legal action against you. Your appointment with Assimilate Technologies will be terminated with immediate effect and the legal action will be taken against you as per the laws of the country. If the above terms and conditions are acceptable to you, kindly sign and return the duplicate copy of this letter.

For Assimilate Technologies

Kanchan T
Director
September 15, 2021



I confirm as having understood the above terms and conditions relating to my job functions and I agree to abide by them in letter and spirit by signing below. I further understand that failure to do so may result in the termination of my services on grounds of non-performance or discipline.

Signature:

Name:

Date: / /2021

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THE RITZ-CARLTON

Pune

Date: 30th April 2019

Name: Roopak Chaudhari

Contact No: 7276340024

Email: roopakchaudhari@outlook.com

Dear Roopak,

With reference to your application and the subsequent interview you had with us, we are pleased to offer you employment with us as **Food & Beverage Attendant** at **The Ritz Carlton Pune** as agents for **Panchshil Corporate Park Private Limited**. Your monthly emoluments in INR are given below:

Wages	Monthly Amount	Annual Amount
Basic Salary	8042	96504
House Rent Allowance	3447	41364
Gross Total	11489	137868
Provident Fund Contribution @ 12% of Basic	965	11580
Employer's ESIC Contribution @ 4.75% of Gross	546	6552
Total CTC	13000	156000

You will be placed on probation for a period of 3 months. You will be entitled to six (6) days off in a month, as per Marriott India policy. Gratuity is applicable in accordance with the Act. 50% discount on all food and beverage at any Marriott India hotel food outlet. Discounted room rates at all Marriott hotels worldwide, for friends & family as per Marriott Discount policy.

Your date of joining will be **15th July 2019**. On the date of joining you are requested to bring, 4 passport size photographs, last company's relieving letter, last pay slip and certified copies of all your certificates.

You will be required to do medical tests upon joining at a prescribed medical centre. Details for the tests will be provided by us.

Please note that upon reference checks/enquiry if the management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or during the induction or thereafter as the case maybe or if the criminal check in any form is positive or if you are found medically unfit the management shall be free to revoke your offer letter forthwith.

A formal letter of appointment will be given to you on clearing the above. Kindly confirm back as a token of acceptance.

Welcome aboard The Ritz Carlton Pune team!

Payal Kulkarni

Director of Human Resources



The Ritz Carlton Pune, a unit of Panchshil Corporate Park Pvt. Ltd.
CTS NO: 1934-1943, Golf Course Square, Airport Road, Yerwada, Pune 411006

M1403

अहमदनगर जिल्हा मराठा विद्या प्रसारक समाज, अहमदनगर

मालवाकी रोड, अहमदनगर - ४१४००१ (४१४१) २३२९६४१, २३२९६८५

जा.क्र.वॉ.नं-४/१-८/२००९-२०२२
दि.३०/०४/२०२१

कार्यालयीन आदेश

श्रीम. खटवकर रचना रामचंद्र (बी.एस.एम.सी.टी.) यांची पूर्वेतज सहाय्यक प्राध्यापक - बी. एससी. एच.एस. स्त्री संशोधन इन्स्टिट्यूट ऑफ होटेल मॅनेजमेंट अँड कॅटरिंग टेक्नोलॉजी, अहमदनगर या महाविद्यालयात कार्यरत निराश्रयतांना विभागाकडील पूर्वावधी प्रभावात दि.०१/०४/२०२१ ते औद्योगिक वर्ष २०२१-२२ वर्षात नेमणूक करण्यात येत आहे. यासाठी त्यांचा दरमहा एकत्रित वेतन रु. २३,०००/- (अक्षरी रु. तेवढेच इतका वेतन) असा करण्यात येतो.

सदरची नेमणूक तात्पुरत्या स्वरूपाची असून नेमणूक खालाखो संपल्यानंतर कोणत्याही पूर्वे सुचोविताय आपली सेवा संपुष्टात येईल. तसेच सदरची नेमणूक एक दिवसाची नोटिस देऊन वगैरे करण्यास पात्र राहील.

(जी.बी. खानदेशी)
सेक्रेटरी

अहमदनगर जिल्हा मराठा विद्या
मालवा रोड, अहमदनगर

प्रा. माहितीसाठी व कार्यवाहीसाठी :

१. प्राचार्य,
इन्स्टिट्यूट ऑफ होटेल मॅनेजमेंट अँड कॅटरिंग टेक्नोलॉजी,
अहमदनगर
२. श्रीम. खटवकर रचना रामचंद्र
घाई नं. ८, पत्र नं. ४११, बलरामनगरी
विहार केंद्र, अहमदनगर



U/c. Principal
Institute of
Hotel Management & Catering Technology
Lal Taki Road, AHMEDNAGAR-414 001





THE RITZ-CARLTON

Pune

Date: 30th April 2019

Name: Karan Lokhande

Contact No: 8796562595

Email: karanlokhande47@gmail.com

Dear Karan,

With reference to your application and the subsequent interview you had with us, we are pleased to offer you employment with us as Culinary Associate at The Ritz Carlton Pune as agents for Panchshil Corporate Park Private Limited. Your monthly emoluments in INR are given below:

Wages	Monthly Amount	Annual Amount
Basic Salary	8042	96504
House Rent Allowance	3447	41364
Gross Total	11489	137868
Provident Fund Contribution @ 12% of Basic	965	11580
Employer's ESIC Contribution @ 4.75% of Gross	546	6552
Total CTC	13000	156000

You will be placed on probation for a period of 3 months. You will be entitled to six (6) days off in a month, as per Marriott India policy. Gratuity is applicable in accordance with the Act. 50% discount on all food and beverage at any Marriott India hotel food outlet. Discounted room rates at all Marriott hotels worldwide, for friends & family as per Marriott Discount policy.

Your date of joining will be 15th July 2019. On the date of joining you are requested to bring, 4 passport size photographs, last company's relieving letter, last pay slip and certified copies of all your certificates. You will be required to do medical tests upon joining at a prescribed medical centre. Details for the tests will be provided by us.

Please note that upon reference checks/enquiry if the management finds any inconsistency or discrepancy in the particulars and supporting credentials provided by you in your application for employment or during the induction or thereafter as the case maybe or if the criminal check in any form is positive or if you are found medically unfit the management shall be free to revoke your offer letter forthwith.

A formal letter of appointment will be given to you on clearing the above. Kindly confirm back as a token of acceptance.

Welcome aboard The Ritz Carlton Pune team!

Payal Kulkarni
Director of Human Resources



The Ritz Carlton Pune, a unit of Panchshil Corporate Park Pvt. Ltd.
CTS NO: 1934-1943, Golf Course Square, Airport Road, Yerwada, Pune 411006



OFFER LETTER

Dear Reva,

Subject: Offer of Employment – Client Partner Position

We are delighted to extend an offer of employment to you for the position of Client Partner at Wit and Chai Media. After careful consideration of your qualifications, experience, and skills, we believe you will be an excellent fit for our organization.

We have been thoroughly impressed with your professional background, track record of success, and the passion you have demonstrated for building strong client relationships. We are confident that your expertise and strategic mindset will greatly contribute to our company's growth and success.

Job Title: Client Partner

Department: Client Servicing

Reports to: Partner at Wit and Chai Media

Start Date: 4th August 2023

Location: Pune – Onsite

Compensation and Benefits:

- Annual Package: Rs. 5,46,000 subject to performance or the annual package will be revised to Rs. 5,25,000
- Paid Time Off: 2 paid sick leaves • 1 period leave

Note – The first 3 months will be treated as a probation period where you will be issued salary as per your current agency offering.

Key Responsibilities:

- Develop and maintain strong relationships with key clients, understanding their business objectives and providing strategic guidance to drive their success.
- Act as a trusted advisor, identifying opportunities to expand and enhance the client's engagement with our products or services.
- Collaborate with internal teams, including sales, marketing, and product development, to ensure client satisfaction and maximize revenue potential.
- Monitor market trends, competitor activities, and industry developments to identify opportunities for business growth.
- Prepare and present regular reports and updates to senior management regarding client performance, revenue projections, and growth opportunities.

We are excited to offer you this position and are confident that you will make valuable contributions to our organization. We believe in providing a supportive and inclusive work environment that encourages professional development and growth. Should you have any questions or require any further information, please do not hesitate to contact me directly.

Once again, congratulations on your new role. We eagerly anticipate a mutually beneficial partnership and are excited about the value you will bring to our clients and our organization.



NIHAR KOLAPKAR
PARTNER
(CREATIVE & OPERATIONS)
PLACE: PUNE



June 29, 2022

Aditya Maruti Aldar
E-1/20 B-5 Amrutwell Owners
Apartments Sector-14 New Parvel
Navi Mumbai
India, 410208

Date of Birth: January 7, 2000
UBC Student Number: 94616935

Dear Aditya Maruti,

We are pleased that you have accepted our offer of admission to the Diploma in Accounting Program at the UBC Sauder School of Business (UBC DAP).

Program Details

Program of study: Post-Baccalaureate Diploma in Accounting (45 credits)

UBC Designated Learning Institution (DLI) number: O19330231062

Program start date: January 9, 2023

Program duration: 16 to 24 months, 15 courses

Students are required to complete 15 3-credit courses for program completion and may also complete additional optional electives during their time in the program. UBC DAP is offered in a flexible format, which allows students to be continuously enrolled full-time or adjust their enrolment each term as needed. Students are expected to complete all program requirements within 24 months of commencing the program.

Program tuition fees: \$11,925 plus [books](#) and [student levied fees](#)

Tuition fees are currently \$795 per 3-credit course and may only be paid at the time of registration for each individual course. Course registration is made available 2 months in advance of each academic session as follows:

- Mid-July for the Winter session starting September;
- Mid-March for the Summer session starting May

We are unable to accept advance payment of program fees for academic sessions where registration is not open. This fee structure pertains specifically to UBC DAP, and other programs within the university may collect fees differently.

Admission status: Full Admit

Congratulations on your admission to UBC DAP. We look forward to welcoming you to the program and wish you success in your studies.

Yours truly,



Graham McIntosh, Executive Director
Diploma in Accounting and Continuing Business Studies Programs
UBC Sauder School of Business



THE UNIVERSITY OF BRITISH COLUMBIA

Diploma in Accounting Program
247-2050 Main Mall, Vancouver, BC Canada V6T 1Z2
T: 604 822-8412 | sauder.ubc.ca/dap
dap@sauder.ubc.ca